

2010 Northern California APCO (NAPCO)  
Awards Recognition Program  
Nomination Package



FILE NUMBER: _____
Received by: _____
(Chair)
Date: _____

*Award Category (Check only one):*

- Telecommunicator of the Year
- RF Technologist of the Year
- Information Technologist of the Year
- Line Supervisor of the Year
- Communications Center Director of the Year

**Award Nominee Information**

Name:	
Agency:	
Job Title:	
Agency Address:	
Address line 1:	
Address line 2 (if applicable):	
City:	
State:	
Zip code:	
Agency Phone Number (including area code):	Agency Fax Number (including area code):
Email address:	

**Nominator Information**

Name (one individual only, please):	
Agency:	
Job Title:	
Agency Address: Address line 1: Address line 2 (if applicable): City: State: Zip code:	
Agency Phone Number (including area code):	Agency Fax Number (including area code):
Email address:	How did you learn of the award? <input type="checkbox"/> NAPCO web site <input type="checkbox"/> Email from NAPCO <input type="checkbox"/> Postcard from NAPCO <input type="checkbox"/> Through a colleague <input type="checkbox"/> Through an APCO chapter <input type="checkbox"/> Other (please explain):

## The Criteria

1. Describe the nominee's public safety communications agency. Please include staffing levels, size, and discipline (law, fire, EMS, PSAP only, etc.).
2. Describe the nominee's daily and additional pertinent duties and responsibilities.
3. Tell us how long the nominee has been at this job and any previous public safety communications positions the nominee has held.
4. Describe how the nominee functions as a team player.
5. Describe how the nominee demonstrates his or her knowledge of the profession and flexibility in task assignments. Provide an example of how the nominee may go above and beyond what may be required of an individual in this position.
6. How does the nominee interact with his/her staff?
7. Provide an example of the nominee's leadership abilities including his or her ability to inspire or promote innovation.
8. Describe the nominee's involvement with other agencies and the public.
9. Provide an example of the nominee's ability to demonstrate continuous learning and stewardship.
10. In one page or less, describe why the candidate should receive the 2010 NAPCO Award Recognition in the specified category.

Each award category has the following additional criteria which must be included in the nomination package:

### **Telecommunicator Award:**

- o Describe the clarity and quality of voice communications via radio and telephone.

### **IT Technician Award:**

- o Describe the quality of work performance.

### **RF Technician Award:**

- o Describe the quality of work performance.

### **Line Supervisor Award:**

- o Describe the nominee's quality of supervision.

### **Communications Center Director Award:**

- o Describe how the communications center director worked to improve working conditions for employees.
- o Describe innovative procedures used by the communications director award nominee and the implementation of these procedures that enhanced productivity, improved standards, and demonstrated dedication to the field of public safety communications.
- o Describe how the communications director award nominee has improved the quality of service provided to the community.