

Intent

To increase transparency and accountability in regards to the Chapter's finances.

Purpose

To establish procedures for the Treasurer to help increase transparency and accountability.

Name of the Maker

Jackie Andrews

Deficiencies of current, or need of added language

The current language does not address who the Treasurer shall advise of financial transactions or that financial packets shall be available at monthly Chapter meetings or upon request.

Gains and benefits to be made

The benefit is a financial process that is transparent to Board members and the general Chapter membership.

Article(s), Section(s), and Paragraph(s) to be amended in order to correct such deficiencies and enjoy such gains and benefits

Article V, Section 3

Narrative of the methods and/or language for the proposed amendment

Article V – Secretary and Treasurer

Section 3. Treasurer

32 The Treasurer shall pay all bills drawn against No. CA Chapter of APCO as authorized by the Board of Directors.

321 The Treasurer shall advise the President and President-Elect of all expenditures over \$1,000 and not part of the scope of the Chapter's budget prior to payment.

34 The Treasurer shall provide a verbal report and financial packet at

monthly chapter meetings. This packet shall contain bank statements, cash log and receipts since the previous Chapter meeting. This packet shall be available to view upon request.

34.1 The Treasurer shall report the financial status of No. CA Chapter of APCO and provide the same financial packet at each meeting of the Board of Directors.