

**Resolution to Amend NAPCO Bylaws
Amendment 2**

April 18, 2013

Intent

To add a new Board member position, Public Information Officer (PIO). The newly created PIO will incorporate the functions of the Chapter Webmaster, Newsletter, Marketing, Historical, and Photography/Videography within the Public Relations Committee, chaired by the PIO. This shall be an elected position, with a two-year term.

Purpose

To add a newly created voting Board member position to the current Bylaws to eliminate functional redundancy.

Name of the Maker

Randy Hagar and Angela Azevedo

Deficiencies of current, or need of added language

At the present time the functions of Webmaster, Chapter Historian, and Marketing fall within multiple committees. This creates an excessive workload on a single member.

Gains and benefits to be made

Creating a new Public Information Officer, and establishing a Public Relations Committee, chaired by the PIO, will provide consistency and continuity, and provide delegating authority to the minimize the workload on a single member.

Article(s), Section(s), and Paragraph(s) to be amended in order to correct such deficiencies and enjoy such gains and benefits

Article IV, Sections 3, 4 and 5
Article VII – Webmaster, Sections 1 and 3
Article IX, Section 8

Narrative of the methods and/or language for the proposed amendment

Article IV – Board of Directors

Section 3. Terms of Office

- 3.1.6 No elected officer shall serve more than two consecutive terms in the same office, except that the APCO Executive Council *member* **and Public Information Officer** may succeed himself/herself indefinitely, if elected again at each bi-annual election.

Section 4. Succession and Election

- 4.6** *The incoming Public Information Officer (PIO) shall be elected by a simple majority vote of NAPCO members at the Annual Meeting. The Public Information Officer shall be a two-year term beginning January 1 of each even numbered year.*

Section 5. Candidates for Office

- 5.1 Candidates for Vice-President, APCO Executive Council Member, Director, and **Public Information Officer** shall meet or exceed the minimum qualifications listed below. The Membership and Nominations Committee shall evaluate the qualifications of each candidate and shall certify compliance with these requirements to the quorum.

- 5.1.3** *The Public Information Officer term of office shall be two (2) years.*

Article VII – Webmaster – The Webmaster position shall be eliminated and replaced with the following title, description and duties:

ARTICLE VII – PUBLIC INFORMATION OFFICER

Section 1. Term of Office

- 1.1** *The Public Information Officer shall be an elected position, subject to the nomination process as addressed above in Article IV, Sections 3, 4 and 5. The Public Information Officer shall be a voting member of the Board of Directors for a two-year term beginning in January of the year in which they are elected.*

Section 2. Description

- 2.1** *Shall maintain continuity with Chapter web presence, historical records, public outreach and marketing efforts.*

Section 3. Duties

- 3.1** *Oversee the design, composition, structure, maintenance and regular updates of all Internet addresses, web properties, public documents, announcements, and marketing material of the Chapter.*
- 3.2** *The Public Information Officer shall sit as the Chairperson of the Public Relations Committee and oversee the functionality of all areas of responsibility of said committee.*

ARTICLE IX – COMMITTEES, Section 8 – The Historical Committee is eliminated and replaced with the following title and description:

Section 8. Public Relations Committee

- 8.1 The Committee shall be responsible for the design, compose, structure, maintenance and regular updates of the Chapter website.***
- 8.2 The Committee shall develop a monthly newsletter and distribute over the Internet and make available to download on the Chapter Website.***
- 8.3 One member of the Committee shall have the responsibility of preparing and updating the History of the Chapter by preserving artifacts pertaining to the Chapter, its members and its activities. This member shall represent the Chapter on the APCO Historical Committee and be known as the Chapter Historian.***
- 8.4 The Committee shall maintain and develop marketing material for the Chapter. The committee shall have the responsibility to develop, maintain and strengthen relationships and outreach efforts with outside agencies and organizations as it pertains to furthering the work of the Chapter with regards to all aspects of Public Safety Communications.***
- 8.5 The Committee shall maintain and administer any and all video and photography work commissioned by the Chapter.***